# Messrs. POLISETTY SOMASUNDARAM

T O B A C C O P A C K E R S & E X P O R T E R S (STAR EXPORT HOUSE - RECOGNISED BY GOVERNMENT OF INDIA) (ISO – 9001 : 2008 CERTIFIED COMPANY) # 8-24-31, P.O.BOX No.54, GUNTUR – 522 001. (SOUTH INDIA)

# **Safety Policy**

#### Safety Policy Objective:

Our objective is to prioritize the safety and well-being of all individuals within our tobacco processing units. We aim to create a workplace where safety is paramount, incidents are reported promptly, employees are well-trained in safety procedures, and continuous improvement is the norm. Our goal is to prevent accidents, protect lives, and ensure a secure working environment for everyone.

#### Scope:

This Safety Policy applies comprehensively to all aspects of our tobacco processing operations.

### **Policy:**

**Safety Adherence:** We are unwavering in our commitment to safety. All employees, contractors, and visitors must adhere to safety guidelines, procedures, and protocols at all times. This includes the proper use of safety equipment, following established safety protocols, and taking personal responsibility for maintaining a safe workplace.

**Incident Reporting:** We encourage a culture of open communication regarding safety concerns. All incidents, no matter how minor, must be reported promptly to the designated safety personnel. This includes near-misses, accidents, injuries, and unsafe conditions.

**Training and Education:** We prioritize safety training for all employees. Regular safety training programs will be conducted to ensure that everyone understands and can effectively implement safety measures. New hires will receive comprehensive safety orientations, and ongoing education will be provided to address evolving safety needs.

**Continuous Improvement:** We are committed to continuously improving our safety practices. Regular safety audits, risk assessments, and feedback from employees will be used to identify areas for improvement. Safety measures will be updated accordingly to mitigate risks and enhance safety standards.

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**Emergency Response:** We have established clear emergency response protocols. All employees will be educated on these procedures, including evacuation plans, first aid, and fire safety. Regular drills and simulations will be conducted to ensure preparedness in case of emergencies.

Through this Safety Adherence, Reporting, Training, and Improvement Policy, we pledge to maintain a secure and risk-aware working environment. Our dedication to safety extends to every individual involved with our operations, and we will continuously strive to enhance our safety practices for the benefit of all.

P.SHYAM SUNDAR Chairman & Managing Director